



AGS FRIENDS - AGM MINUTES

Tuesday 21 January 2025, 7:00pm

In Attendance

H Silcox, K Ellicott, J Parry, K Knott, J Gilmour, R Thorpe, S Locke, J Slater, A Hyland, S Kandola, G Farrington, Y Bruton, R Turner and K O'Donnell

Apologies

None

1. Welcome and introductions

VB welcomed everyone to the AGM.

2. Reports of accounts - Treasurer's Report

GF talked everyone through the Treasurer's report. Committee members accepted this report.

3. Report of activities - Chair's Report

VB talked through the Chairs report. Committee members accepted this report.

4. Election of Committee

Voting took place of elected committee members.

Chair - Yvonne Bruton

Vice Chair - Julia Gilmour

Secretary - Helen Silcox

Treasurer - Gemma Farrington

SLT - Rachel Thorpe

5. Appointment of independent examiner of accounts

Frances Coyles will complete this. AGS Friends is independent to the school so there is no conflict. Accounts will be submitted at the end of the school year for examination.

6. Adoption of policies

Risk Assessment policy completed - it will need to be amended to reflect Martin's Law - school are doing a wholesale review to include this, and PTFA activities will be included in any recommendations to follow.

Safeguarding policy is being finalised as a draft to be discussed with school safeguarding lead, Mrs J Turner. Whilst the policy is not yet in place, any PTFA activities are acting within School's safeguarding approach, and there are no upcoming events that are PTFA organised with just pupils; the policy needs to be in place before then.

Data/Privacy policy has been drafted and is awaiting review by the school to ensure it is achievable within limits of school systems. Again, a schoolwide review is scheduled by S Walker and PTFA requirements will be included within this.

7. Any other business for formal AGM

None.

Standard Meeting

Lottery draw took place.

1st - No 80 - £80 - Davies Family

2nd - No 126 - £40 - Mundy Family

3rd - No 79 - £40 - Stephanie Flight

4th - No 138 - £32 - Kate Birchall

5th - No 109 - £32 - Kelley Family

1. Minutes from previous meeting and action updates

Minutes agreed.

Leavers celebration is ongoing, further discussions to take place with J Slater.

Whatsapp rules for 4 volunteers group to be republished.

How to use EasyFundraising - information to be published in Principals update.

Film Night - it was agreed that this event would be better scheduled earlier in the school year, so propose to run next academic year. RT to discuss with the pastoral team. This should take place in October for year 7 as a social event. Market to incoming year 7's when they are offered their place. Run as a PTA event, licence will be needed.

2. Debrief Bingo night and Quiz night

Both nights were a success. Next time plan for a flyer round and advertise the prizes.

Committee to attend Alcester Academy's bingo night. VB will let their committee know they are attending.

At next events buy bottles of coke etc not cans. Will need to remind people to bring their sponsored cups to use.

Going forward, the sumup should be used to record cash payments. Sumup can also be used for stock take. Catering costs will be kept separate now and a total recorded for the year.

Action - HS to talk to IT re the wifi connection as some members had problems with sumup access.

JG to talk to the committee at Alcester Academy about how we can better use sumup.

3. Planning for film night and quiz night

Quiz night to take place Friday 4 April. Same format as last year except no Best of British or catchphrase rounds. Look into an International round instead.

Action - VB to draft an email to those who came to the last quiz for ideas for rounds and feedback.

Committee to think about inclusivity and diversity.

Raffle prizes to be vouchers for first, second and third place.

Committee to look into purchasing a banner with a QR code for the PTA. Look into using screens around school during events to display the QR code.

4. Other events for Spring Term

School play taking place Monday to Wednesday, interval will be 20 minutes at approx 7.45pm. Bar to be on offer, challenge 25 to serve alcohol. If members bring children to help they are their responsibility. Helpers to arrive 7.10pm to set up and should be finished by 8.30pm.

VB requested a volunteer to co-ordinate volunteers. Nobody came forward.

Saturday 17 May is the Alcester Food Festival. Car park to be used for parking.

Upcoming parents evenings - year 7 on 10 February and year 9 on 12 March. PTA to provide refreshments, staff to have a drink free of charge.

Action - RT to speak to J Slater re serving alcohol to pupils at school play

HS to check re lettings and how many spaces would be available.

VB to approach the council to offer parking for the Food Festival.

HS to find out the date of the Spring Concert.