



AGS FRIENDS - MINUTES

Wednesday 15 January 2025, 7pm virtual committee meeting

In Attendance

J Gilmour, R Thorpe, V Bruton, J Parry, G Farrington, H Silcox

1. Actions from last meeting

Data Policy - RT informed the committee that S Walker is doing a GDPR review and he will be asked to add the PTA data to his agenda, reviewing the AGSF draft Privacy Notice

Safeguarding Policy - still ongoing. Will be in place before any event with pupils.

Martins Law to be reflected for PTA. Specialist coming in for consultation on the whole school and will include the PTA.

Easy Fundraising - information to be sent out on how to set this up.

2. Update from Raffle

HS to check how many prizes are still to be collected.

VB will bring the thank you letter to the AGM for volunteers to distribute. VB will also ask Lucy to update Facebook on the amount raised and thank you's to businesses again.

Selling Christmas raffle tickets at face to face events got complicated. Those who bought tickets then had to be emailed the question to enter the draw. Email trail is all in the AGS friends email account. Will need to reconsider platform moving forward, as whilst benefits in running the raffle, fees relatively high and can't use as we want.

JG works at Alcester Academy and R Bliss who runs their PTA has offered to train us in the use of SumUp so we can use the facilities a lot more efficiently.

Groupcall worked well as there was always a spike in sales when this had been sent.

3. Planning for the AGM

Accounts are done by academic year so will not be available at the AGM.

An examiner of accounts needs to be elected. RT to speak to F Coyles.
It was agreed that the committee would remain at 5 elected members to keep within our constitution and terms of reference, but volunteers sought for more of the work HS to amend information on the school website. Chair and Treasurers reports to be published. Nominations to also be published.
JP to keep her DBS status and her replacement will get a DBS. HS to ensure DBS dates are up to date.
JP to run the election process at the AGM.
VB to write a reminder about the AGM and PTA update for the Principal's update.

4. Lottery

Lottery is ready for the draw on 21 January. VB thanked GF for all her hard work. GF to email the link to the 'wheel' to AGS friends account.

5. Film night

A discussion took place about offering a film night for year 7. It was agreed that this should be offered during the Autumn term as a 'getting to know' you social event. A package that is not too expensive would be offered to include food which would be pre-ordered. The different licences were also discussed and it was agreed that a single licence would be purchased and if this event was successful look into then buying an umbrella license. Refer to briefing document for technical points considered.

6. School play refreshments

A request for help will be posted on the Whatsapp group. HS to lead Monday, VB Tuesday, GF Wednesday. Alcohol will be served. HS to do stock take.
RT to speak to J Slater about serving alcohol to sixth form students.
A discussion took place about serving refreshments before the play and it was decided this would be dependent on how many volunteers come forward.

7. Policies

Ongoing, to be discussed further.

8. Any other Business

GF asked the committee if they would be happy for the bank account not to have two signatories. Committee agreed.
JG to ask Alcester Academy about signatories for their account and how it is set up.
VB thanked JP for all your hard work and support during the first year of the PTFA and wished her well.
Date of next meeting Weds 26 February at 7pm, virtual.