



AGS FRIENDS - MINUTES

Tuesday 16 July, 7pm - Virtual

In Attendance

R.Thorpe (RT), Y.Bruton (VB), H.Silcox (HS), G.Farrington (GF), J.Parry (JP), K. Ellicott (KE), K. O'Donnell (KO), C Larsen (CL), S Kandola (SK), L Green (LG) and R Dhoot (RD)

Apologies

C Vanstone, R Turner, J Taylor, G Harrison

1. Welcome

VB introduced everyone and their connection to the school.

No declarations of business.

Minutes of the last meeting to be sent to HS to be published on the website.

Action - HS to publish minutes of last meeting.

2. Debrief - Quiz night

GF - a profit of £1300 made. VB thanked CL and RTu for obtaining quiz prizes. When we receive raffle prizes we should get the company's social media contact so they can be tagged on the AGS Friends Facebook page. VB thanked SM for writing the quiz. £400 was taken online for the raffle before the night. We now have a licence so can go ahead with more quizzes and school lottery. It was agreed that next time the quiz needs to be more diverse. Committee will learn a timeline for setting up events with experience. It was agreed that the number of tables was enough and that a table should have 6 people maximum. Committee discussed using the theatre extension in the future to set up the bar area. CL - it was good to have in one room so that parents/carers can supervise children whilst getting refreshments. KE suggested using the stage more next time and RD suggested we ask for 6th form volunteers. Committee discussed the timing of a big event, it was agreed that July is too busy within the school calendar and that Easter would be a good time.

Action - GF will feedback what sold well on the bar and amount made.
VB to write a thank you letter for companies that donated prizes and HS to send these out.
VB/GF to do the return on the raffle, this has to be done within 3 months.

3. Debrief - catering at school events

Committee needs to have information sooner so that volunteers can be organised. RT agreed. HS thanked LG for coming into school earlier on the 11 September. Year 7 induction evening went well but not enough space in the Studio if uniform is going to be sold in there too. It was agreed that parents/carers should be informed in advance if the PTFA are going to be selling refreshments. KE suggested that a member of the PTFA could help greet parents/carers and direct them to the refreshments area. VB suggested that pupil volunteers could earn house points and we have student ambassadors for the PTFA.

Action - RT to discuss with SLT who would be responsible for student volunteers at PTFA events.

4. Looking ahead

School leavers event on 5 September starts at 6pm and the PTFA have been asked to serve refreshments at the end, approximately at 7.15pm. RT informed committee that there would be approximately 300 people in the Theatre and refreshments should be served in the studio. JP has got quotes for cupcakes with the AGS logo on but it was agreed that this was too much of a risk in case we could not sell them all. Committee agreed that serving non alcoholic cocktails would be a good idea. It would need up to 8 volunteers to run this event.

Committee looked at the forward planning document and discussed various ideas. School calendar not finalised yet, once this has been completed then planning can take place. School needs to decide which events the PTFA should be involved in. KE suggested an event for new year 7's and year 12 in the Autumn term, possibly Bingo. It was agreed that school uniform should remain with the school so that any families in need can be helped.

Action - VB requested that ideas are shared via the Whatsapp group and discussions need to take place within school as to what is required for leavers event.

JP to work with GF if needed to organise refreshments.

5. Dates of meetings

VB suggested that the elected committee have a separate meeting to the general meeting to discuss policies, legal requirements etc but all are welcome to attend. Elected committee to look at dates and get back to VB. HS to book PE3. Suggested next meeting 17 September, to be confirmed once school calendar has been agreed.

Action - HS to look at the school calendar once finalised and compare with suggested dates for meetings/events.

6. Any other business

None.