



AGS FRIENDS - MINUTES

Monday 5 February 2024, 7:00pm

In Attendance

R.Thorpe, Y.Bruton, H.Silcox, G.Farrington, J.Parry

Apologies

None

1. Agree minutes of last meeting

All agreed minutes were correct and accurate.

2. Registering as a Charity

RT and YB signed our constitution.

GF shared the information she had gathered so far about opening a bank account.

Committee discussed the different options and decided that two signatories would be best if we cannot have all 5 signatories.

Committee completed the Trustee Eligibility Declaration.

Action - GF will go ahead and organise a bank account during half term (wc 12 Feb).

YB set a timeline for the first week back after half term to proceed with the bank account (wc 19 Feb). RT will investigate how we can collect money, a zettle machine is a possibility. HS to contact Alcester Academy to ask what bank account they use.

3. Dates for meetings this academic year

Committee discussed upcoming school events where the PTFA could be present. It was decided that on 24 April we will provide refreshments for the Spring concert. The next meeting will be Wednesday 28 February, 6.30pm for planning and ideas to keep the momentum going. We will then hold a 'refreshments meeting' Monday 11 March, 630pm to discuss what we can/will provide for the Spring Concert.

Action - HS to book room for meetings. RT to invite F Coyles to the meeting on 11 March so that we can do an audit of equipment that belongs to AGS.

4. Agenda for first meeting as a functioning PTFA

It was agreed that all agenda's will begin with

- a) Any new declarations of business
- b) Apologies
- c) Agree minutes of previous meeting

The AGS Friends should have a page on the AGS website and information in the Principals update. The webpage will include the Constitution and minutes of meetings.

Action - HS to liaise with C Vanstone to set up a web page. YB to write information to be included in the Principals update. After half term more detailed information to be sent via group call.

5. Any other Business

HS to liaise with the HR Manager so that all committee members can have a DBS.

HS to liaise with Drama and site team for some dates when an end of term event could take place.