

16 to 19 Discretionary Bursary Fund Application Form



Bursary application window operates during the first week of every half term.

The student should complete this form (in conjunction with a parent) and either post or email it, with supporting evidence to Vice Principal/Head of Sixth Form (i.young@alcestergs.com)

WE NOW PROCESS ANY CLAIMS VIA BANK TRANSFER – PLEASE CONTACT THE FINANCE DEPARTMENT WITH YOUR BANK DETAILS (YOU ONLY NEED TO DO THIS ONCE, NOT WITH EVERY CLAIM!)

Name of student		Date of request	
Tutor group			
I confirm that I have read and agreed to the terms of bursary on the school website.			
Signed			
Your household income is one of the criteria which will help us to assess your application.			
Total gross household income per annum/month If your total gross household income exceeds £25,000 you will not be eligible for a bursary without a further explanation of exceptional expenses / income shortfalls		£	
Please tick one of the following to show what type of evidence you have provided from your parent(s). If you cannot provide evidence then we cannot process your application for bursary payments.			
P60	<input type="checkbox"/>	Income Support / Universal Credit (award letter)	<input type="checkbox"/>
Full Tax Credit Award Notice	<input type="checkbox"/>		<input type="checkbox"/>
Other benefits/pension (award letter)	<input type="checkbox"/>	Self-employed earnings (official tax return)	<input type="checkbox"/>
Wage slips (most recent wage slip)	<input type="checkbox"/>		<input type="checkbox"/>
Number of dependent children in the household			
Assistance requested	Specific details		Requested amount (£)
Travel to/from school			
Meals (these would take the form of credits in the studio for lunch)			
Equipment / Books			
Exam fees			
School curriculum trip			
Other (give details)			
Other extenuating circumstances that would help us make an assessment. Please give as much detail as possible (continue in a separate email if necessary).			
<p>WE NOW PROCESS ANY CLAIMS VIA BANK TRANSFER – PLEASE CONTACT THE FINANCE DEPARTMENT - r.kendrick@alcestergs.com - WITH YOUR BANK DETAILS (YOU ONLY NEED TO DO THIS ONCE, NOT WITH EVERY CLAIM!)</p>			

All information provided ONLY goes to the Vice Principal/Head of Sixth of Sixth Form.