

Alcester Grammar School: Careers Guidance Policy

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Anyone wishing to discuss any aspect of our careers provision should contact Mr Charles Gill, Head of Careers, Telephone: 01789 762494; Email: c.gill@alcestergs.com

A number of events / opportunities are integrated into the school careers programme which are designed to meet (and exceed) all Gatsby Benchmarks.

Year group	Events / opportunities
8	<ul style="list-style-type: none"> • Six week PSHE Careers module looking at career sectors & suitability, Job titles & Job Specifications, Working conditions & lifestyle, Job satisfaction, Unemployment, Volunteering & Part time work.
9	<ul style="list-style-type: none"> • Key Stage 4 options process • Many subjects give GCSE taster units to help students make informed option choices • Y9 Options Parent & Student Presentation evening (coupled with Y9 Parents' Evening)
10	<ul style="list-style-type: none"> • Individual or group interviews with independent careers advisor • Work experience • Emailed opportunities for interactions with Oxbridge & Industry • Tutor time careers audit
11	<ul style="list-style-type: none"> • Individual interview with independent careers advisor • Sixth form open evening • Subject Sampling evening (students try 7 subjects before application) • Visiting speakers from industry • Information shared via bulletin • Access to some academic societies • Assemblies • Thinking skills programme launched at open evening • Clare College roadshow visit • Tutor time careers audit • Careers evening
12	<ul style="list-style-type: none"> • Regular emailed opportunities from employers/university & industry

