

### **Head Girl/Boy**

This person will need to demonstrate leadership of the sixth form, will be involved in organising of sixth form events, will help in managing the daily running of the sixth form and need to be able to speak at public events.

This person will need to be a good organiser, show leadership, be able to get things done efficiently.

They will be expected to be involved in the organisation of and attend the following events:

- Parents induction evening (June)
- Year 12 induction day (June)
- SF induction day (Sept)
- Speak at Awards evening (Sept)
- Prospective Year 7 open evening (Sept)
- Prospective Year 12 open evening (Nov)
- Guiding visitors

### **Deputy Head Girl/Boy**

This person will need to demonstrate leadership of the sixth form, will be involved in organising of sixth form events, will help in managing the daily running of the sixth form and may need to be able to speak at public events.

This person will need to be a good organiser, show leadership, be able to get things done efficiently.

They will be expected to be involved in the organisation of and attend the following events:

- Parents induction evening (July)
- Year 12 induction day (July)
- SF induction day – Sept
- Speak at Awards evening
- Prospective Year 7 open evening
- Prospective Year 12 open evening
- Guiding visitors
- Helping set up for Parents' Evenings

### **Chairperson**

This person will be in charge of leading the SF committee, which involves chairing monthly meetings, writing minutes and reporting back directly to the SF team.

This person will therefore need to show good leadership skills, be able to manage people and be efficient in writing and reporting back minutes.

### **Deputy Chairperson**

This person will support and sometimes be in charge of leading the SF committee, which involves chairing monthly meetings, writing minutes and reporting back directly to the SF team.

This person will therefore need to show good leadership skills, be able to manage people and be efficient in writing and reporting back minutes.